

Seville Condominium #4, Inc.

Meeting Minutes

When: Thursday, March 7, 2024

Time: 1:00 PM

Where: Amer-Tech Management, 24701 US HWY 19N STE 102 Clearwater, FL 33763

Board of Directors Meeting

▪ **Call to Order**

- The meeting was called to order by Cynthia Regan at 1:02 PM.

▪ **Establish Quorum**

- A Quorum of the Board was established:
 - Sandra Lemay – Present
 - David House - Present
 - Sherry Gordon - Present
 - Pedro Morales – Present through Zoom
 - Cynthia Regan (Property Manager) - Present

▪ **Meeting Notice Verification**

- Notice of the meeting was posted 48 hours in advance, per Florida Statute.

▪ **Approval of Prior Meeting Minutes**

- A motion was made by Sandra Lemay to waive the reading of the last minutes, she was seconded by Sherry Gordon, and it was unanimously approved.

▪ **New Business**

- Engineering Services – Milestone
 - The engineer needs access to all balconies; discussion ensued.
 - A motion was made by Sandra Lemay to approve a \$2500.00 quote from the current Engineer to inspect the balconies, she was seconded by David House, and it was unanimously approved.
- Scott Hood Quotes (Specialty Builders)
 - Quote #1085, regarding drainage, needs additional clarification and was not approved.
 - The black hose near the main entry needs to be buried and made to drain properly.
 - A motion was made by David House to approve quote #1086 (entryway pavers; \$626.00), he was seconded by Sandra Lemay, and it was unanimously approved.
 - Quote #1087 will not be approved.
 - Once the engineering report is released, discussion ensued about getting quotes, from Scott Hood, for the work that needs to be done to the balconies.

- **Open Discussion**

- The oak tree on the east side of the property may need to be removed. Quotes are needed for this work to be done.
- Discussion ensued about assigned parking spots.
- Discussion ensued about a bulk spectrum account.

- **Adjourn Meeting**

- A motion was made by Sandra Lemay to adjourn the meeting at 2:23pm, she was seconded by Sherry Gordon, and it was unanimously approved.